

Northwest TN Workforce Board
Board of Directors
708 East Court Street, Dyersburg, TN
May 15, 2018

Attendees: Jimmy Williamson Gary Reasons Ted Piazza Chris Young Ian Cochran
Margaret Prater Jennifer Bane Gina Johnson Kim Simpson

WELCOME: Chairman, Jimmy Williamson opened the meeting and acknowledged that there was a quorum. He turned the meeting over to Margaret Prater.

Review and Selection of Audit Firm: Margaret Prater stated that there were two bids received, one from Jones and Tuggle, PLLC and one from Frazee Ivy Davis, PLC. Gina Johnson, Financial Coordinator oversaw the procurement. Several members expressed concerns that Jones & Tuggle, PLLC was a small accounting firm and indicated they would bring in other accountants to complete the work. Frazee Ivy Davis, PLC had a much larger staff. The fees were very similar with Jones & Tuggle, PLLC at \$26,250 and Frazee Ivy Davis, PLC at \$27,500.

- **MOTION:** Mayor Chris Young made a motion to accept the proposal from Frazee Ivy Davis PLC, as presented. Mayor Gary Reasons seconded the motion. All were in favor and the motion carried.

***Note:** Margaret will get a contract with Frazee Ivy Davis PLC as soon as possible in order to get started on the Audit.

Replacement of Board Secretary, Ian Cochran: Due to the Realignment, Ian Cochran, who is from Lauderdale County, will no longer be part of Area 12 Workforce Board. Therefore, his position as Board of Director Secretary must be replaced. Margaret stated that Ian is a Human Resources Director and his experience has been helpful since the Board of Directors deal with personnel issues. She suggested we look for other Board members with HR experience. She recommended Jennifer Starks, HR for Noble Automotive, Paris, TN or Kristy Mercer, HR for CECO Doors. She noted that since we already had representation on the Board of Directors from Gibson County, we might want to consider Jennifer Starks first for county diversity.

- **MOTION:** Mayor Gary Reasons made a motion to offer the position as NW TN Workforce Board, Board of Director Secretary to Jennifer Starks and in the event that she declines, the offer would be made to Kristy Mercer. Mayor Chris Young seconded the motion. All were in favor and the motion carried.

There was no further business, and the meeting adjourned.

Respectfully submitted,

Kimberly Simpson