

Northwest TN Workforce Board
Executive Committee
July 28, 2021 – 10:00 a.m.
Zoom Meeting
Minutes

Committee Members Attending: Ted Piazza, Jimmy Williamson

Committee Members Attending via Zoom: Mayor Gary Reasons, Brad Hurley, Ben Marks, John Glad Castellaw, Mayor Chris Young, Rita Alexander

Staff Members Attending in person: Jennifer Bane, Gina Johnson, LeAnn Lundberg, Laura Speer

Staff Members Attending via Zoom: Lana Burchfiel, Ginger Powell

Other Attending via Zoom: Kristie Bennett

Welcome and Call to Order: Ted Piazza welcomed everyone and confirmed that a quorum was present.

Review and Approval of Minutes: Minutes for the 4-28-21 Executive Meeting were reviewed.

- **MOTION:** Jimmy Williamson moved to approve the 4-28-21 Executive Committee minutes as presented and Mayor Gary Reasons seconded the motion. All were in favor and the motion carried.

Facilities and Technology Update

- **ADA Survey Results Updates:** LeAnn Lundberg reported that she has been working on getting the ADA parking spots painted at several American Job Centers (AJCs). Dyersburg has been completed but we have not heard back from the company in Union City. We are still waiting on approval from the hospital in Camden since they own the building. She has also been working on getting AJC computers back up and running since some went down after being turned off for several months.

Performance & Program Oversight: Laura Speer presented the following reports:

- **Quarterly Complaint Logs Update:** The logs have not yet been submitted, but we have not received any complaints.
- **Monitoring Status Report:** The attached report details the monitoring that has been completed and any corrective measures taken. There have not been any issues. We are now required to complete monitoring of our Eligible Training Provider List (ETPL) programs, which has been completed and added to the report. There weren't any issues.
- **Local Performance-Estimated PY 20 Q4 Results:** The attached handout details the estimated performance results for the fourth quarter of program year (PY) 20. All measures are being met, a few at less than 100%, but still above the 90% threshold required to meet the measure. We were missing Dislocated Worker median earnings, but the results were only a snapshot of the third quarter, not a cumulative total for the program year as the final results will be.
- **Data Validation Results:** The state staff reviewed and accepted Laura's documentation of compliance for the items that were originally marked as failing, resulting in the failed items being removed from our report.

Budget & Administration Update:

- **Financial Status Report:** Gina Johnson presented the attached Financial Status Report as June 30, 2021. We have expended 25.66% of our program formula funds on participants and expended 72.10% of our total formula program funds. We have met and exceeded the requirements for minimum participant cost rate (MPCR) at 44.60%, PY 19 Out-of-School Youth (OSY) expenditures at 83.7%, work experience expenditures at 40.82%, and 80% obligation rates for first year formula funds.
- **Audit Update:** Gina reported that our QuickBooks file has been submitted to the auditors and they will be onsite the week of August 30th. There was one finding last year for June expenses being entered in July due to year-end journal entries not being completed before the on-site review began. Since this is the third year under the current auditor's contract, we will release a Request for Proposals (RFP) next year.
- **Budget Update:** Jennifer Bane reviewed the attached budget update through June 30, 2021. We expended 69% of our participant budgeted funds so far, 81% of our operating budget, 93% of our administrative budget, and 99% of our RESEA budget. We will have to send back a few thousand in RESEA funding, but we will be getting additional RESEA funds next year but it will be looked at on a quarter by quarter basis.

- **PY 2021 Budget:** The revised PY 2021 budget reflects over \$1.4 million in carryover funding, a large portion of which, nearly \$560,000 is National Dislocated Worker Grant (DWG) and Rural Initiative funding. We also have a little bit of Delta Regional Authority (DRA) money remaining and State Apprenticeship money to carryover as well. We also receive a slight increase to our PY 21 allocations and a few thousand more on our PY 20 Dislocated Worker funds. We also requested and received an additional \$370,000 in statewide funds for serving participants. With the additional funds, we have an overall budget of \$3.9 million including a participant budget of just over \$1,012,000. Last year we spent a little over \$1,030,000 on participants. The adult participant budget was reduced by almost \$70,000 to ensure we have enough funds to sustain operations until October 1, 2022 when we receive the majority of our Adult and Dislocated Worker allocations. The Title I share of the Infrastructure Funding Agreement costs, including the One-Stop Operator, increased slightly and the Career Service Provider (CSP) stayed the same. The DWG is funding a large portion of the Dislocated Worker share of the CSP costs. Board expenses increased slightly due to the 2% raise retroactive to January 1, 2021 and then another 2% effective July 1, 2021. We show we will have to transfer some Dislocated Worker funds to Adult. See attached budget for breakdown by category.

Other: Jennifer Bane provided the following reports:

- **State Workforce Development Board (SWDB) Update:** There have not been any policies posted for public comment yet for the next SWDB meeting. J Paul Jackson of Thor Boats in Union City is currently serving on the SWDB. He plans to attend our local meetings when possible to provide updates and keep informed about our local area.
- **Board Officer Elections:** Elections for the Chair, Vice-Chair, and Secretary will be held at the next Board meeting since it has been two years since the last elections. Nominations should be sent to Jennifer by August 15th.
- **Committee Officer Elections:** The bylaws do not dictate term limits for the Chair and Vice-Chair, but since board officers are due to be re-elected, this will give members chance to nominate and elect for committee chairs as well. Nominations should be sent to Jennifer by the end of September for elections at the October committee meetings.

Future Meeting Dates & Upcoming Events: Ted Piazza reviewed the below upcoming meeting dates and events prior to adjourning the meeting.

- TDLWD Commissioner Visit: Wednesday, July 28th, 2:00 – 3:30 pm (Crown Winery (3638 E Mitchell St, Humboldt)
- Refocus TN Workforce System Convening: August 18-20 (Opryland Hotel)
- Next Board Meeting: Tuesday, August 24th at 11:30 am (NW Development District / HRA, Martin or Zoom)
- State Board Meeting: August 27th (Nashville / YouTube)
- Remaining 2021 Committee Meeting Dates: Monday, October 27th at 10:00 am

Respectfully submitted,

Lana Burchfiel, Public Information Specialist

**Northwest TN Workforce Board
Executive Committee
July 28, 2021 – 10:00 a.m.**

Dyersburg American Job Center
313 W. Cedar Street
Dyersburg, TN 38024

[Join Zoom Meeting](#)
Meeting ID: 812 7154 2058
Passcode: 424436

Agenda

Welcome and Call to Order Ted Piazza, Chair
Review and Approval of Minutes of 4-28-21 Meeting **(Vote Required)**

Facilities and Technology Update LeAnn Lundberg

- ADA Survey Results Updates

Performance & Program Oversight Laura Speer

- Quarterly Complaint Logs Update
- Monitoring Status Report
- Local Performance – Estimated PY 20 Q4 Results
- Data Validation Results

Budget & Administration Update

- Financial Status Report Gina Johnson
- Audit Update Gina Johnson
- Budget Update Jennifer Bane
 - PY 2020 Estimated Final Expenditures
 - PY 2021 Budget

Other Jennifer Bane

- SWDB Update
- Board Officer Elections (Chair, Vice-Chair, & Secretary)]
- Committee Officer Elections (Chair & Vice-Chair)

Future Meeting Dates & Upcoming Events

- TDLWD Commissioner Visit: Wednesday, July 28th, 2:00 – 3:30 pm
Crown Winery (3638 E Mitchell St, Humboldt, TN)
- Refocus TN Workforce System Convening Invitation: August 18-20 (Opryland Hotel)
- Next Board Meeting: Tuesday, August 24th at 11:30 am,
NW Development District / HRA (Martin)
- State Board Meeting: August 27th (Nashville / YouTube)
- Remaining 2021 Committee Meeting Dates: Monday, October 27th at 10:00 am

Northwest TN Workforce Board
Executive Committee
April 28, 2021 – 10:00 a.m.
Zoom Meeting
Minutes

Committee Members Attending: Neely Ashby, Ted Piazza, Mayor Gary Reasons, Jimmy Williamson, Brad Hurley, Ben Marks

Staff Members Attending: Jennifer Bane, Lana Burchfiel, Gina Johnson, LeAnn Lundberg, Laura Speer, Ginger Powell

Other Attending: Kristie Bennett

Welcome and Call to Order: Ted Piazza welcomed everyone and confirmed that a quorum was present.

Review and Approval of Minutes: Minutes for the 1-27-21 Executive Meeting were reviewed.

- **MOTION:** Ben Marks moved to approve the 1-27-21 Executive Committee minutes as presented and Jimmy Williamson seconded the motion. All were in favor and the motion carried.

Facilities and Technology Update: LeAnn Lundberg provided the following information:

- **ADA Survey Results Updates:** LeAnn has been working with Dyersburg State Community College and plans to meet with someone today for the spaces that need restriped at the Dyersburg American Job Center (AJC). She is also waiting to hear back from someone about the spot that needs to be painted at the Union City AJC. The state had asked for us to put computers in the AJCs for people on unemployment (UI) to use Microsoft Teams to meet virtually with the UI staff, if they schedule them to do so. Each AJC has a computer to use for this purpose.

Performance & Program Oversight: Laura Speer presented the following reports:

- **Quarterly Complaint Logs Update:** The logs have been submitted with no complaints.
- **Monitoring Status Report:** The attached report details the monitoring that has been completed and any corrective measures taken. The One-Stop Operator (OSO) report was completed, with similar results from the last monitoring, mainly low AJC traffic counts. The Career Service Provider (CSP) report is nearly finished and there are no major concerns or issues.
- **Local Performance-Estimated PY 20 Q3 Results:** The attached handout details the estimated performance results for the third quarter of program year (PY) 20. All measures are being met, but we were at 93.11% of our goal for Dislocated Worker earnings, which is still above the 90% threshold required to meet the measure. Final results will not be received until mid-May.
- **Data Validation Results:** The original results from the review showed 50 files selected having issues, but after investigating and sending proof to the state, Laura only shows 7 with issues. Most issues are date validation issues, such as keying issues, and a couple were missing documents.

Budget & Administration Update:

- **Financial Status Report:** Gina Johnson presented the attached Financial Status Report as March 31, 2021. We have expended 25.63% of our program formula funds on participants and expended 72.68% of our total formula program funds in total. We have met and exceeded the requirements for minimum participant cost rate (MPCR) at 43.38%, Out-of-School Youth (OSY) expenditures at 86.86%, work experience expenditures at 42.41%, and obligation rates are on track to meet the 80% required.
- **Budget Update:** Jennifer Bane reviewed the attached budget update through March 31, 2021. We have expended only 53% of our participant budgeted funds so far, 60% of our operating budget, and 75% of our administrative budget. Our RESEA contract was originally supposed to end in December but was increased and extended to June 30th. We are on track to spend close to all of the RESEA funds received and are waiting for guidance on requesting funds for the next program year.
 - **PY2021 Budget:** There is a significant decrease in carryover formula funds expected compared to 2019. There will be a small DRA amount to carryover through December and we will have a large carryover amount for the Dislocated Worker (DW) Grant. Our allocations for next year are down close to \$245,000, about a 12% decrease.

The vast majority of the cut is in DW funding since the state allocation was cut as well. Our area got one of the biggest cuts with our DW funding being only 65% of what it was last year. The National DW Grant will help fund DW participants next year. The CSP budget is the same with National DW grant providing a portion of the funding. The board budget is up a little bit because of potential 4% cost-of-living raises. We are waiting for confirmation from Dyersburg State on how the raises will be offered. Our administrative costs went up a little bit due to a few staff having higher amounts of administrative time. What we went up in admin, we went down in program. We will have some DW money to transfer to Adult, but for us to make it to October 2022, we need to carryover about \$82,000 of Adult. We will likely be asking for more Adult funding to be able to provide services to Adult participants. A breakdown of the budget by line item is also included in the handouts.

- **MOTION: Jimmy Williamson moved to approve the PY2021 Budget as presented and Brad Hurley seconded the motion. All were in favor and the motion carried.**

- Youth eligibility Policy changes: Jennifer Bane presented the changes in the policy, as indicated in red on the attached handout. Changes include clarification to the foster care eligibility criteria, definition of a family, and determining high poverty status by census tract.
 - **MOTION: Brad Hurley moved to accept the Youth Eligibility Policy changes as presented and Jimmy Williamson seconded the motion. All were in favor and the motion carried.**

Other: Jennifer Bane presented the following on the draft State Workforce Development Board (SWDB) policies:

- Draft KPI Policy: Significant changes include converting KPI goals from calendar year to program year, so we are now re-negotiating to get targets to a program year on a quarterly breakdown beginning July 1st. They also become hard targets instead of soft targets. Jennifer has submitted a comment requesting clarification about how the performance of partners we don't have contracts with might affect our funding as indicated in the policy. She also asked about the weighing of the quarterly goals. The math seems to stop working at about 88% of the goal being met, at which point the weighted amount becomes less than the actual amount. So far our KPIs results do look better this year. We have several partner programs that have struggled to meet the goals. We are also concerned about how the new state requirement that 75% of those served as Adults meet one of the first two priority categories. Our concern is that we will go down significantly in enrollments for Adults as many of the individuals we serve are above low income but still below self-sufficiency. The state staff said to keep them informed if we see it is negatively affecting our enrollment, which is what we expect, so will keep them informed.
- Draft Board Hiring Procedures Policy: The policy was originally posted for public comment prior to the March SWDB meeting and received several comments. Some changes have been made since the original policy was posted. They previously required a bachelor's degree for an Executive Director but that has been removed. They also added a comment in the last section on board oversight and compliance clarifying that the board staff are not to act without the board's approval when a vote or signature is required. Jennifer has asked for additional clarification on when a board vote and/or signature is required since it is still a very broad statement.

Future Meeting Dates & Upcoming Events:

- Next Board Meeting: Tuesday, May 18th at 11:30 am (Zoom)
- State Board Meeting: June 18th (YouTube)
- Remaining 2021 Committee Meeting Dates: Wednesday, 10:00 am –
 - July 28th
 - October 27th

Respectfully submitted,

Lana Burchfiel, Public Information Specialist

Northwest TN Workforce Board MONITORING STATUS REPORT

Subcontractor	Purpose of Subcontract	Scheduled	Date of Review (s)	Corrective Action Needed	Letter Mailed:
2012-2112-OJT-62-1380826 PML, Inc. 75 County Home Road Paris, TN 38242 (731) 642- 7398 ext. 241 Kelly Cherry, HR Manager kcherry@pmlmarugo.com	On-the-Job Training: 12-31-20 to 12-31-21	Scheduled: 03-16-2021	Phone Interview: 03- 16-21 Fiscal: 04-29-2021	Programmatic: BSC Woods completed the mid-point case note on 03-31-2021. It appears the mid- point case note was due on 03-09- 2021 which is about 5 weeks into the OJT.	Letter Mailed: 04-30-21
2012-2105-OJT-81-5319386 Allergy Lab Solutions LLC 106 Dogwood Trail Martin, TN 38237 Matthew Bane mattb.als@outlook.com 845-820-0057	On-the-Job Training: 12- 21-20 to 05-25-21	Scheduled: 01-18-21	Phone Interview: 01-18-21 Fiscal: 06-02-2021		Letter Mailed: 06-03- 2021
2011-2111-OJT-26-2730204 Excel Boat Company, LLC Attn: Tiffinie Mosley, Human Resource 601 Sherwood Drive Union City, TN 38261 (731) 507- 0390 tiffine@excelboats.net	On-the-Job Training: 11- 17-20 to 11-17-21	Scheduled: 01-27-21	Phone Interview: 01-27-21 Fiscal: 06-01-2021	Programmatic: The invoice was not submitted by the 20th of he month following payroll for the completion of the training hours.	Letter Mailed: 06-02-2021
2011-2105-OJT-26-2616743 Ellis Mechanical, LLC Attn: Andrew Watts, Accounts Receivable 1227 Hwy. 641 South Paris, TN 38242 (731) 207-0195 andrew.watts@ellisheatingcompany.com	On-the-Job Training: 11-20-20 to 05-01-21	Scheduled: 12-15-20	Phone Interview: 12- 15-20 Fiscal: 04-01-2021	Programmatic: The invoice was not submitted by the 20th of he month following payroll for the completion of the training hours.	Letter Mailed: 04-05-21
2011-2103-OJT-26-3016516 Greenfield Products, LLC Attn: Deborah Burke or Breanna Dorth 3920 Greenfield Drive Union City, TN 38261 (731) 599-4552 bdorth@mjmc.com	On-the-Job Training: 11-12-20 to 03-31-21	Scheduled: 01-13-2021	Phone Interview: 01- 13-2021 Fiscal: 06-02-2021		Letter Mailed: 06-03- 2021

Subcontractor	Purpose of Subcontract	Scheduled	Date of Review (s)	Corrective Action Needed	Letter Mailed:
2011-2111-OJT-47-4589822 Develey Mustard and Condiments Corp. 1845 Mustard Drive Dyersburg, TN 38024 Lana Hammons, HR Manager (731) 325-5357 lanahammons@develyusa.com	On-the-Job Training: 11-04-20 to 11-04-21	Scheduled: 01-13-21	Phone Interview: 01-13-21 Fiscal: 04-29-21	Programmatic: The invoice was not submitted by the 20th of the month following payroll for the completion of the training hours.	Letter Mailed: 04-30-21
2102-2109-OJT-27-2956514 Kaiyuh Services, LLC Attn: Ms. Katie Jackson 2050 Kefauver Drive Milan, TN 38358 (731) 238-3071 kjackson@kaiyuhservices.com	On-the-Job Training: 02-24-21 to 09-30-21	Scheduled:	Phone Interview: 03-24-21 Fiscal: 05-20-21 Cares Act		Letter Mailed: 05-25-21 (Cares Act)
2009-2106-OJT-47-3701669 Austin Mealer's Restaurant Equipment Services P.O. Box 872 Dyersburg, TN 38024 Attn: Jessica Sanders, Director of Operations (731) 445-4380 jessica@austonmealer.com	On-the-Job Training: 09-10-20 to 06-04-21	Scheduled: 01-12-21	Phone Interview: 01-12-21 Fiscal: 04-26-21	Programmatic: The invoice was not submitted by the 20th of the month following payroll for the completion of the training hours.	Letter Mailed: 04-27-21
RFP CONTRACTS THROUGH					
1909-2009-OSO-62-0923487-SHARE Mid-Cumberland Human Resource Agency 1101 Kermit Drive, Suite 300 Nashville, TN 37217 jhamrick@mchra.com (615) 850-3907	One-Stop Operator Services: 09-16-19 to 06-30-21	Expires: 09-30-2020	Fiscal:	Invoices Checked Monthly per Executive Director	
1910-2009-CSP-62-0800930-MULTI Dyersburg State Community College 1510 Lake Road Dyersburg, TN 38024 Dr. Karen Bowyer, President	Career and Business Services	Dates: 10-01-19 to 06-30-21	Fiscal:	Invoices Checked Monthly per Executive Director	

INCUMBENT WORKER TRAINING THROUGH JUNE 30, 2021

2103-2104-IWT-88-0335067-CB Firestone Industrial Products Attn: Angela Smith, HR Manager 1901 Sylvan Road Dyersburg, TN 38024 (731) 882-3521 arsmith@fsip.com	Incumbent Worker: Expires: 11-01-2021	Dates: 03-05-21 to 04-15-21	Fiscal: 04-21-21 to 05-03-21	\$7,011.00	\$5,477.00	Letter Mailed: 05-05-21
2103-2104-IWT-45-5356855-CB Southern Chiropractic and Acupuncture 159 Court Square Huntingdon, TN 38344 (731) 535-3205 dr.jrustancgrady@gmail.com	Incumbent Worker	Dates: 03-16-21 to 04-25-21	Fiscal: 05-03-21	\$7,191.57	\$7,191.57	Letter Mailed: 05-05-21
2103-2104-IWT-34-1909912-CB MTD Consumer Group Inc. 135 Industrial Park Drive Martin, TN 38237 keith.cursey@mtdproducts.com (731) 261-2165	Incumbent Worker	Dates: 03-18-21 to 04-20-21	Fiscal: 04-29-21	\$14,488.00	\$14,488.00	Letter Mailed: 04- 30-21
2103-2104-IWT-84-3749874-CB Coltek Services, LLC Jason Coleman P.O. Box 612 Milan, TN 38358 (731) 238-3135 mberry@coltekservicesllc.com	Incumbent Worker	Dates: 03-18-21 to 04-25-21	Fiscal: 04-27-21	\$2,920.00	\$2,920.00	Letter Mailed: 04-28-21
2109-2104-IWT-62-1296826-CB Jones Companies, LLC 1900 Avondale Road Humboldt, TN 38343 Anthony R. Lado alado@jonesyarn.com (423) 586- 4200	Incumbent Worker	Dates: 03-26-21 to 04-25-21	Fiscal:	\$25,000.00	\$25,000.00	Letter Mailed: 05- 12-21
2103-2104-IWT-62-0123520-CB Carroll Bank and Trust 19510 W. Main Street Huntingdon, TN 38344 Bonnie Autry bautry@carrollbank.com (731)986-4401	Incumbent Worker	Dates: 03-29-21 to 04-25-21	Fiscal: 05-03-21	\$5,695.00	\$5,695.00	Letter Mailed: 05-05-21

INCUMBENT WORKER TRAINING THROUGH JUNE 20, 2021

<p>2103-2104-IWT-62-1123093-CB Arnold's Fabricating & Machine, Inc. 333 Reynoldsburg Road Camden, TN 38230 Blake Arnold, President barnold30@msn.com (731) 584-3601</p>	Incumbent Worker	Dates: 03-29-21 to 04-25-21	Fiscal: 04-30-21	\$17,000.00	\$17,000.00	Letter Mailed: 04-30-21
<p>2104-2104-IWT-37-076650-CB Pepsi Mid-America Tom Leake, Director of Training 55 Culley Drive Paris, TN 38242 tleake@pepsimidamerica.com 618- 998-3214</p>	Incumbent Worker	Dates: 04-04-21 to 04-25-21	Fiscal: 05-10-21	\$640.00	\$640.00	Letter Mailed: 05-10-21
<p>2103-2104-IWT-13-2656671-CB Covia Holdings, LLC Paul Alford, Plant Manager 1700 Sand Mill Road Camden, TN 38230 paul.alford@coviacorp.com 731- 584-8201</p>	Incumbent Worker	Dates: 03-31-21 to 04-25-21	Fiscal: 04-29-21	\$2,895.00	\$2,895.00	Letter Mailed: 04-30-21
<p>2104-2104-IWT-62-1194832-CB Vaughn Electric Company Attn: Colton Rinker, VP of Sales 313 East Florida Avenue Union City, TN 38261 (731) 885-3701 colton@vaughnelectric.com</p>	Incumbent Worker	Dates: 04-01-21 to 04-15-21	Fiscal: 05-04-21	\$8,280.00	\$7,380.00	Letter Mailed: 05-05-21
<p>2104-2104-IWT-84-4597398-CB Alliance Staffing Group, LLC 107 S. Courthouse Square Suite 209 Trenton, TN 38382 Mr. David Webb or Lisa Patterson (731) 316-9284 l.paterson@alliancestaffing.com</p>	Incumbent Worker	Dates: 04-18-21 to 04-30-21	Fiscal: 05-07-21	\$600.00	\$600.00	Letter Mailed: 05-07-21
				\$91,720.57	\$89,286.57	

ETPL Monitoring July 2020 to July 2021

Provider	# of Programs	Date Reviewed	Programs Reviewed	ISSUES
Dyersburg State CC	41	10/28/2020	Healthcare Technician	None
		1/7/2021	Certified Clinical Medical Technician (CCMA)	None
		4/19/2021	AAS-Paramedic Concentration	None
		4/19/2021	AAS-Early Child Education	None
		4/19/2021	Certified Nursing Assistant	None
		4/19/2021	AAS-Criminal Justice	None
UTM	88	April 20 - June 10, 2020	Accounting	None
			Animal Science-Vet. Med	None
			Comptia A+ Certification Prep Courses (online)	None
			Psychology	None
			Economics	None
			Education - Secondary Geography	None
			Education K-8 Licensure	None
			Fine and Performing Arts	None
			Interior Design/Fashion Merchandising	None
			Mathematics	None
			Nursing	None
			Philosophy	None
			Special Education K-12	None
TCAT Mckenzie	7	10/27/2020	Welding Technology	None
TCAT Newbern	12	10/27/2020	Machine Tool Technology	None
			Welding	None
TCAT Paris	13	10/26/2020	Practical Nursing (Full-time)	None
			Health Information Technology	None
Bethel University	6	1/7/2021	B.S. Nursing	None

PY20 Q4WIOA Core Performance Measures			
	47145 Northwest Tennessee		
Adult Measures	Pass/Fail		Pass
	Negotiated	Actual	% of Goal
Exiters	0	255	
Participants Served	0	534	
EER 2nd Qtr after exit	82%	89.3%	108.9%
EER 4th Qtr after exit	82%	81.2%	99.02%
Med. Earnings	\$ 6,650.00	\$ 6,874.98	103.38%
Cred. Attainment	63%	85.3%	135.40%
MSG	52%	67.1%	129.04%
Dislocated Worker	Pass/Fail		Pass
	Negotiated	Actual	% of Goal
Exiters	0	41	
Participants Served	0	87	
EER 2nd Qtr after exit	82%	97.80%	119.27%
EER 4th Qtr after exit	82%	88.90%	108.41%
Med. Earnings	\$ 7,600.00	\$ 7,150.00	94.08%
Cred. Attainment	66%	85.7%	129.85%
MSG	48%	73.1%	152.29%
Youth	Pass/Fail		Pass
	Negotiated	Actual	% of Goal
Exiters	0	32	
Participants Served	0	143	
EER 2nd Qtr after exit	76%	84.30%	110.92%
EER 4th Qtr after exit	75%	80.90%	107.87%
Med. Earnings	\$ 3,300.00	\$ 3,776.45	114.44%
Cred. Attainment	69%	67%	96.67%
MSG	45%	59.1%	131.33%

FINANCIAL STATUS REPORT FOR MONTH ENDING 6/30/2021								
	CONTRACT BUDGET 6/30/2021	CUM. EXPENSE 6/30/2021	CURRENT MO ACCRUALS 6/30/2021	TOTAL EXP/ACCR 6/30/2021	OBLIGATIONS 6/30/2021	TOTAL EXP ACCR & OBLG 6/30/2021	DEOBLIGATED FUNDS 6/30/2021	UNOBLIGATED BALANCE 6/30/2021
AS OF DATE				invoiced not pd	July-Jan 18 not pd			
FORMULA PROGRAM FUNDS								
ADULT OPERATIONS	\$ 774,681.02	\$ 718,931.23	\$ -	\$ 718,931.23	\$ 154,467.78	\$ 873,399.01	\$ -	\$ (98,717.98)
ADULT PARTICIPANT	\$ 516,454.02	\$ 293,024.04	\$ 10,580.05	\$ 303,604.09	\$ 54,362.82	\$ 357,966.91	\$ -	\$ 158,487.11
ADULT TOTAL	\$ 1,291,135.04	\$ 1,011,955.27	\$ 10,580.05	\$ 1,022,535.32	\$ 208,830.60	\$ 1,231,365.92	\$ -	\$ 59,769.12
PERCENTAGE PARTICIPANT	40.00%	28.96%	100.00%	29.69%	26.03%	29.07%	#DIV/0!	
PERCENTAGE EXP/OBLG						95%		
DSLWK OPERATIONS	\$ 657,477.99	\$ 843,630.31	\$ 1,780.56	\$ 845,410.87	\$ 135,026.63	\$ 980,437.50	\$ -	\$ (322,959.51)
DLSWK PARTICIPANT	\$ 438,318.66	\$ 38,655.77	\$ -	\$ 38,655.77	\$ 3,184.00	\$ 41,839.77	\$ -	\$ 396,478.89
DSLWK TOTAL	\$ 1,095,796.65	\$ 882,286.08	\$ 1,780.56	\$ 884,066.64	\$ 138,210.63	\$ 1,022,277.27	\$ -	\$ 73,519.38
PERCENTAGE PARTICIPANT	40.00%	4.38%	0.00%	4.37%	2.30%	4.09%	#DIV/0!	539.28%
PERCENTAGE EXP/OBLG						93%		
YOUTH OPERATIONS	\$ 949,533.57	\$ 730,839.86	\$ 2,289.13	\$ 733,128.99	\$ 125,024.00	\$ 858,152.99	\$ -	\$ 91,380.57
YOUTH PARTICIPANT	\$ 949,533.57	\$ 442,145.50	\$ 8,497.98	\$ 450,643.48	\$ 2,216.16	\$ 452,859.64	\$ -	\$ 496,673.93
YOUTH TOTAL	\$ 1,899,067.13	\$ 1,172,985.36	\$ 10,787.11	\$ 1,183,772.47	\$ 127,240.16	\$ 1,311,012.63	\$ -	\$ 588,054.50
PERCENTAGE PARTICIPANT	50.00%	37.69%	78.78%	38.07%	1.74%	34.54%	#DIV/0!	84.46%
PERCENTAGE EXP/OBLG						69%		

FORMULA PERCENTAGES				\$ 3,365,398.20			\$ 848,824.96	
				\$ 275,023.77			\$ 127,481.96	
TOTAL FORMULA OPERATIONS	\$ 2,381,692.58	\$ 2,293,401.40	\$ 4,069.69	\$ 2,297,471.09	\$ 414,518.41	\$ 2,711,989.50	\$ -	\$ (330,296.92)
TOTAL FORMULA PARTICIPANT	\$ 1,904,306.24	\$ 773,825.31	\$ 19,078.03	\$ 792,903.34	\$ 59,762.98	\$ 852,666.32	\$ -	\$ 1,051,639.92
TOTAL ALL FORMULA	\$ 4,285,998.82	\$ 3,067,226.71	\$ 23,147.72	\$ 3,090,374.43	\$ 474,281.39	\$ 3,564,655.82	\$ -	\$ 721,343.00
PERCENTAGE PARTICIPANT	44.43%	25.23%	82.42%	25.66%	12.60%	23.92%	#DIV/0!	145.79%
PERCENTAGE EXPENDED /OBL				72.10%		83.17%	0.00%	
YOUTH OUT OF SCHOOL	\$ 1,706,169.20	\$ 984,852.89	\$ 6,021.65	\$ 990,874.54	\$ 98,994.80	\$ 1,089,869.34		\$ 616,299.86
PERCENTAGE OUT SCHOOL	89.84%	83.96%	55.82%	83.70%	77.80%	83.13%		
YOUTH WORK EXPERIENCE	\$ 410,588.26	\$ 477,163.61	\$ 6,083.57	\$ 483,247.18	\$ 47,608.69	\$ 530,855.87		\$ (120,267.61)
PERCENTAGE WORK EXP	21.62%	40.68%	56.40%	40.82%	37.42%	40.49%		
OTHER FUNDS								
CARES Funding	\$ 578,040.00	\$ 578,040.00	\$ -	\$ 578,040.00	\$ -	\$ 578,040.00	\$ -	\$ -
National DW Grant	\$ 647,758.00	\$ 241,538.45	\$ 10,090.39	\$ 251,628.84	\$ 255,310.23	\$ 506,939.07		\$ 140,818.93
STATEWIDE / NATA	\$ 655,257.36	\$ 332,668.73	\$ 52,491.38	\$ 385,160.11	\$ 145,469.30	\$ 530,629.41	\$ 20,434.81	\$ 104,193.14
RESEA	\$ 300,383.10	\$ 296,323.57	\$ 2,158.04	\$ 298,481.61	\$ -	\$ 298,481.61	\$ -	\$ 1,901.49
TOTAL OTHER FUNDS	\$ 2,592,713.46	\$ 1,831,209.95	\$ 93,375.61	\$ 1,924,585.56	\$ 400,779.53	\$ 2,325,365.09	\$ 20,434.81	\$ 246,913.56
TOTAL PROG FORMULA/OTHER	\$ 6,878,712.28	\$ 4,898,436.66	\$ 116,523.33	\$ 5,014,959.99	\$ 875,060.92	\$ 5,890,020.91	\$ 20,434.81	\$ 968,256.56
ADMINISTRATION	\$ 667,686.55	\$ 446,257.91	\$ -	\$ 446,257.91	\$ 5,671.59	\$ 451,929.50	\$ -	\$ 215,757.05
TOTAL ALL FUNDS	\$ 7,546,398.83	\$ 5,344,694.57	\$ 116,523.33	\$ 5,461,217.90	\$ 880,732.51	\$ 6,341,950.41	\$ 20,434.81	\$ 1,184,013.60
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PARTICIPANT % ALL FUNDS								
TOTAL FORMULA OPERATIONS	\$ 2,381,692.58	\$ 2,293,401.40	\$ 4,069.69	\$ 2,297,471.09	\$ 414,518.41	\$ 2,711,989.50	\$ -	\$ (330,296.92)
TOTAL FORMULA PARTICIPANT	\$ 1,904,306.24	\$ 773,825.31	\$ 19,078.03	\$ 792,903.34	\$ 59,762.98	\$ 852,666.32	\$ -	\$ 1,051,639.92
CONS. BUSINESS-IWT	\$ 90,023.84	\$ 73,924.41	\$ 265.01	\$ 74,189.42		\$ 74,189.42		
CONS. BUSINESS-OJT / RA	\$ 90,744.03	\$ 80,340.35	\$ 5,985.96	\$ 86,326.31	\$ 255,310.23	\$ 341,636.54	\$ -	\$ 140,818.93
STATEWIDE / NATA	\$ 655,257.36	\$ 332,668.73	\$ 52,491.38	\$ 385,160.11	\$ 145,469.30	\$ 530,629.41	\$ 20,434.81	\$ 104,193.14
TOTAL FORMULA-CB-RR-RAMP	\$ 5,533,299.05	\$ 3,936,799.40	\$ 110,525.87	\$ 4,047,325.27	\$ 875,060.92	\$ 4,922,386.19	\$ 20,434.81	\$ 966,355.07
TOTAL PARTICIPANT- CB - RR	\$ 3,061,582.63	\$ 1,569,473.59	\$ 106,191.17	\$ 1,675,664.76	\$ 460,542.51	\$ 2,136,207.27	\$ 20,434.81	\$ 1,296,651.99
PERCENTAGE PARTICIPANT	55%	40%	96%	41%	53%	43%	100%	134%

*Prior Year Expenditures / Accruals Not Excluded

MINIMUM PARTICIPANT COST RATE	
Total YTD Participant Expenditures	\$ 1,030,220.56
Total YTD Program Expenditures	\$ 2,310,008.60
YTD MPCR	44.60%

**Northwest PY 2020 Budget - Revised Oct. 2020
vs. YTD Expenditures as of 6/30/21**

	Budget	July - Sept. 2020	Percentage of Budget	Oct. - Dec. 2020	Percentage of Budget	Jan. - Mar. 2021	Percentage of Budget	Apr. - June 2021	Percentage of Budget	PY 20 YTD Total	Percentage of Budget	Estimated Carryover
Participant Budget (34% prg)*	\$ 707,159.52	\$ 100,609.21	14%	\$ 133,633.67	19%	\$ 142,083.51	20%	\$ 109,631.70	16%	\$ 485,958.09	69%	\$ 221,201.43
<i>*Formula funds only</i>												
	Participant YTD = 28.28%											
Operating Budget (66% prg)	\$ 1,522,993.73	\$ 380,748.43	25%	\$ 380,748.43	25%	\$ 380,748.43	25%	\$ 380,748.43	25%	\$ 1,522,993.73	100%	\$ -
IFA Expenses (including OSO)	\$ 160,755.64	\$ 28,601.43	18%	\$ 36,070.26	22%	\$ 38,119.07	24%	\$ 51,109.70	32%	\$ 153,900.46	96%	\$ 6,855.18
Career Service Provider	\$ 806,282.00	\$ 197,001.02	24%	\$ 173,451.52	22%	\$ 161,016.57	20%	\$ 190,805.22	24%	\$ 722,274.33	90%	\$ 84,007.67
Board / Fiscal Agent Expenses	\$ 563,409.38	\$ 115,364.09	20%	\$ 75,878.51	13%	\$ 85,108.41	15%	\$ 80,005.70	14%	\$ 356,356.71	63%	\$ 207,052.67
Total Operating Expenses	\$ 1,530,447.02	\$ 340,966.54	22%	\$ 285,400.29	19%	\$ 284,244.05	19%	\$ 321,920.62	21%	\$ 1,232,531.50	81%	\$ 297,915.52
Remaining Balance	\$ (7,453.29)	\$ 39,781.89	3%	\$ 95,348.14	6%	\$ 96,504.38	6%	\$ 58,827.81	4%	\$ 297,915.52	20%	\$ 297,915.52
	Operations YTD = 71.72%											\$ 519,116.95
RESEA Program Operating Budget	\$ 150,644.70	\$ 29,159.97	19%	\$ 34,898.59	23%	\$ 49,506.64	33%	\$ 35,178.01	23%	\$ 148,743.21	99%	\$ -
	\$ 1,901.49 de-obligated											
Administrative Budget	\$ 247,953.38	\$ 60,928.40	25%	\$ 74,249.27	30%	\$ 51,294.20	21%	\$ 45,076.30	18%	\$ 231,548.17	93%	\$ 16,405.21
Adult & DW Part. & Program	\$ 1,460,653.26	\$ 282,585.14	19%	\$ 250,546.93	17%	\$ 279,229.16	19%	\$ 241,297.89	17%	\$ 1,053,659.12	72%	\$ 406,994.14
Youth Part. & Program	\$ 776,953.28	\$ 158,990.61	20%	\$ 168,487.03	22%	\$ 153,827.27	20%	\$ 183,525.56	24%	\$ 664,830.47	86%	\$ 112,122.81
Total Part. & Program	\$ 2,237,606.54	\$ 441,575.75	20%	\$ 419,033.96	19%	\$ 433,056.43	19%	\$ 424,823.45	19%	\$ 1,718,489.59	77%	\$ 519,116.95
Remaining Balance	\$ -	\$ 1,796,030.79	80%	\$ 1,376,996.83	62%	\$ 943,940.40	42%	\$ 519,116.95	23%	\$ 519,116.95	23%	23%
Adult & DW Program Only	\$ 1,104,360.33	\$ 232,135.60	21%	\$ 194,894.98	18%	\$ 202,654.32	18%	\$ 213,519.27	19%	\$ 843,204.17	76%	\$ 261,156.16
Youth Program Only	\$ 426,086.69	\$ 108,830.94	26%	\$ 90,505.31	21%	\$ 88,318.59	21%	\$ 101,672.49	24%	\$ 389,327.33	91%	\$ 36,759.36
Total Program	\$ 1,530,447.02	\$ 340,966.54	22%	\$ 285,400.29	19%	\$ 290,972.91	19%	\$ 315,191.76	21%	\$ 1,232,531.50	81%	\$ 297,915.52
Remaining Balance	\$ -	\$ 1,189,480.48	78%	\$ 904,080.19	59%	\$ 613,107.28	40%	\$ 297,915.52	19%	\$ 297,915.52	19%	19%

**Northwest PY 2021 Budget - DRAFT
July 2021**

	Total Title I	Admin. (all)	Adult Prg (w/ AT)	DW Prg (w/o AT)	Youth Prg (inc. SWA)	Prg Total	Other Admin.	RESEA	DRA & NATA	DWG, Rural, SWA	Total Budget
Estimated Carryover	\$ 729,193.03	\$ 78,157.86	\$ 397,238.68	\$ 83,091.05	\$ 170,705.44	\$ 651,035.17	\$ 73,308.21	\$ -	\$ 48,192.15	\$ 559,149.17	\$ 1,409,842.56
PY 21 / FY 22 Funds	\$ 1,762,798.99	\$ 176,279.90	\$ 621,885.21	\$ 349,137.19	\$ 615,496.69	\$ 1,586,519.09	\$ 32,760.00	\$ 327,600.00	\$ -	\$ 370,000.00	\$ 2,493,158.99
Total Budget	\$ 2,491,992.02	\$ 254,437.76	\$ 1,019,123.89	\$ 432,228.24	\$ 786,202.13	\$ 2,237,554.26	\$ 106,068.21	\$ 327,600.00	\$ 48,192.15	\$ 929,149.17	\$ 3,903,001.55
<i>PY 21 Draft Budget</i>	\$ 2,012,150.10	\$ 217,332.21	\$ 740,788.25	\$ 393,435.84	\$ 660,593.79	\$ 1,794,817.89	\$ 92,304.40	\$ 164,593.56	\$ 26,346.52	\$ 586,539.81	\$ 2,881,934.39
<i>Difference</i>	\$ 479,841.92	\$ 37,105.55	\$ 278,335.64	\$ 38,792.40	\$ 125,608.34	\$ 442,736.37	\$ 13,763.81	\$ 163,006.44	\$ 21,845.63	\$ 342,609.36	\$ 1,021,067.16
	\$ 95,244.39	Board %s CSP / IFA %s	55% 61%	14% 13%	31% 26%						
IFA Expenses (including OSO)	\$ 170,900.62	\$ 3,719.86	\$ 94,689.70	\$ 20,179.77	\$ 52,311.29	\$ 167,180.76	\$ 1,529.32	\$ 68,731.94			\$ 241,161.88
Career Service Provider	\$ 806,282.00		\$ 491,832.02	\$ 9,572.27	\$ 209,633.32	\$ 711,037.61		\$ 240,000.00		\$ 95,244.39	\$ 1,046,282.00
Board / Fiscal Agent Expenses	\$ 717,180.56	\$ 188,859.09	\$ 290,576.81	\$ 73,965.01	\$ 163,779.66	\$ 528,321.47	\$ 104,538.89	\$ 6,852.13	\$ 37,302.90		\$ 865,874.48
Total Operating Expenses*	\$ 1,599,118.79	\$ 192,578.95	\$ 877,098.53	\$ 103,717.05	\$ 425,724.27	\$ 1,406,539.84	\$ 106,068.21	\$ 315,584.07	\$ 37,302.90	\$ 95,244.39	\$ 2,153,318.36
<i>PY 20 Program Operating Budget</i>						<i>\$1,530,447.02</i>					
Remaining Balance	\$ 892,873.23	\$ 61,858.81	\$ 142,025.36	\$ 328,511.19	\$ 360,477.86	\$ 831,014.42	\$ -	\$ 12,015.93	\$ 10,889.25	\$ 833,904.78	
Adult Transfer	\$ -		\$ 298,511.19	\$ (298,511.19)		\$ -					\$ 3,903,001.55
Revised Balance	\$ 892,873.23	\$ 61,858.81	\$ 440,536.55	\$ 30,000.00	\$ 360,477.86	\$ 831,014.42					
Participant Formula Balance*	\$ 761,101.35		\$ 370,623.48	\$ 30,000.00	\$ 360,477.86	\$ 761,101.35	<i>Adult Participant Budget reduced to ensure carryover funding for July - September 2022</i>				
<i>Original PY 21 Formula Budget</i>	<i>\$ 331,244.67</i>		<i>\$ 52,540.37</i>	<i>\$ 4,242.32</i>	<i>\$ 274,461.98</i>	<i>\$ 331,244.67</i>					
<i>Difference</i>	<i>\$ 429,856.67</i>		<i>\$ 318,083.11</i>	<i>\$ 25,757.68</i>	<i>\$ 86,015.88</i>	<i>\$ 429,856.67</i>					
Rural Funds, Statewide, DWG	\$ 833,904.78		\$ 533,020.01	\$ 300,884.77		\$ 833,904.78					
Total Participant Budget	\$ 1,595,006.13		\$ 903,643.49	\$ 330,884.77	\$ 360,477.86	\$ 1,595,006.13					
<i>Original PY 21 Formula Budget</i>	<i>\$ 787,440.15</i>	<i>\$ -</i>	<i>\$ 208,061.00</i>	<i>\$ 304,917.17</i>	<i>\$ 274,461.98</i>	<i>\$ 787,440.15</i>					
<i>Difference</i>	<i>\$ 807,565.98</i>	<i>\$ -</i>	<i>\$ 695,582.49</i>	<i>\$ 25,967.60</i>	<i>\$ 86,015.88</i>	<i>\$ 807,565.98</i>					
<i>PY 20 Participant Budget</i>	<i>\$ 1,012,116.02</i>										
July - Sept. 2022 Operating Budget											
Carryover Funds	\$ 131,771.88	\$ 61,858.81	\$ 69,913.07	\$ -	\$ -	\$ 69,913.07					
April / July 2021 Funding	\$ 877,236.99	\$ 86,449.48	\$ 108,852.24	\$ 66,438.59	\$ 615,496.69	\$ 790,787.51					
Total Funding	\$ 1,009,008.87	\$ 148,308.29	\$ 178,765.31	\$ 66,438.59	\$ 615,496.69	\$ 860,700.58					
July - Sept. Operation Costs	\$ 399,779.70	\$ 48,144.74	\$ 219,274.63	\$ 25,929.26	\$ 106,431.07	\$ 351,634.96					
Remaining Balance	\$ 609,229.17	\$ 100,163.56	\$ (40,509.33)	\$ 40,509.32	\$ 509,065.62	\$ 509,065.62					
Adult Transfer	\$ (209,449.48)	\$ -	\$ 40,509.32	\$ (40,509.32)	\$ -	\$ (157,430.66)					
Revised Balance	\$ 818,678.65	\$ 100,163.56	\$ (0.00)	\$ -	\$ 509,065.62	\$ 666,496.28					

**Adjustments between categories and programs may be made as needed.*